

# BigHand Go

No matter where your busy professionals work, empower them to stay productive and keep in touch with support teams, with BigHand Go

## Overview

Modern ways of working on the move can prove taxing for busy fee-earners, with a lack of connectivity, workflows and oversight of their support teams. Tasking work out of the office can be time consuming, and take away valuable hours that could be spend engaging with clients and producing billable work.

Give your fee-earners access to the powerful task delegation of BigHand Digital Dictation, Speech Recognition and BigHand Now workflow technology, via their smartphone or tablet. Available for all major platforms, BigHand Go gives your teams the flexibility to work in a way that suits them, wherever, whenever.

## Apple (iOS) enabled

BigHand Go offers powerful workflow technology via iPhone or iPad. Work easily, anywhere, with access to BigHand's core technology, and efficient mobility tools.

## Stay productive on the go

BigHand Go includes the powerful mobile task delegation technology of BigHand Now. It helps busy fee earners stay productive in and out of the office, and enables support staff to manage workloads with a steady stream of tasks.

## BigHand Mobility

The BigHand Mobility app is available on Apple (iOS enabled) devices.

Users can profile, record and submit Dictations directly via mobile as well as being able to set task priorities or add due by dates. Users can also attach supporting documents, files or photos. Other features include:

- BigHand Speech Recognition
- BigHand Now Mobile
- Full synchronisation with the central server
- Live status updates and email notifications
- Insert/overwrite mode

## Client Mode

BigHand Go Client Mode saves your fee-earners time, and removes chances of human error. It presents a clear, easily-understood list of clients and associated cases, before linking new Dictations exactly to where they need to go, all from within the app.

## In App Approval

The Approve feature lets users approve or reject work from their mobile or tablet, so your teams don't waste time waiting to progress with work.

## Reply with Go

BigHand go offers flexibility, when users need to make any amendments to a document that has been sent back for approval. Users can simply open the email attachment in BigHand Go and create an additional Dictation with further instructions, sent back along with the original file for processing

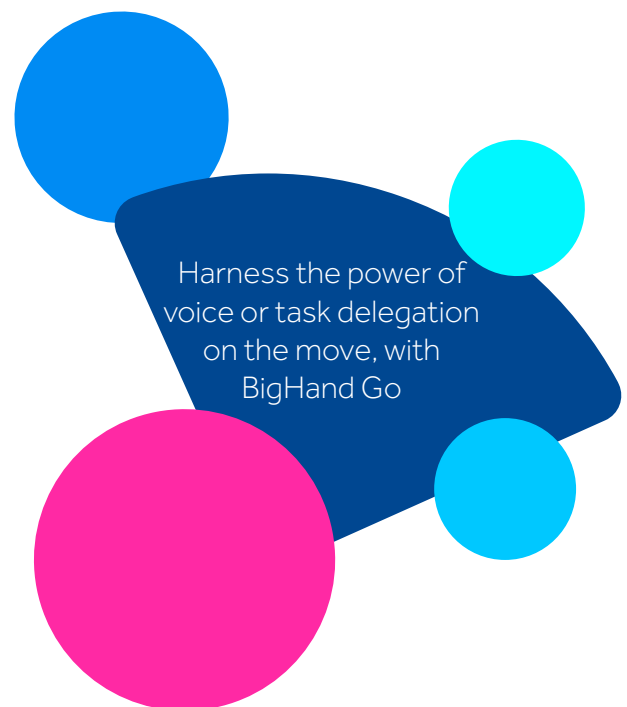
## Full Workload Synchronisation

Help your teams access work anywhere, regardless of device. Full Workload Synchronisation streamlines their BigHand accounts across multiple devices, offering access to all of the same information (including all folders they're given permission to access) from the BigHand Go app and BigHand desktop client.

## Mobile Device Management

BigHand integrates with Mobile Device Management (MDM) providers MobileIron and Good Technology. Organisations that use either of these MDM platforms can deploy, configure and secure the BigHand Go application from a remote location.

By integrating with MDM technology, organisations can drastically reduce the complexity and cost of managing their users on such platforms. Additionally, organisations have complete control over mobile devices, including the ability to revoke app access as required, guaranteeing complete security of sensitive data.

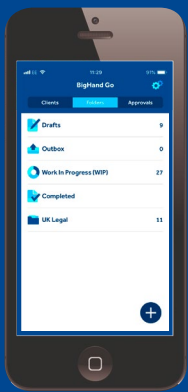


## Key features

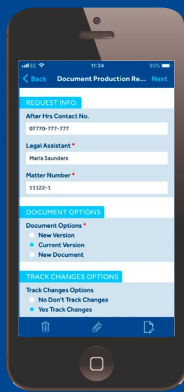
- Record, edit and track your recordings
- Sync your work list to see live updates
- See who is working on your Dictation at any given time – total visibility of work
- Set custom priorities and workflows
- Review and approve/reject documents and add notes
- Dictations can be sent while the application is minimised
- Track your team's workload (if configured)— Create Dictations against client matters— Open email attachments within the app and attach to Dictations

## Business benefits

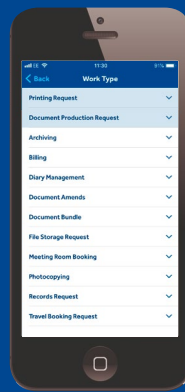
- Enable your fee earners to work on-the-go, helping your firm to meet client SLAs
- Streamline your document production process with in-built approval functionality and access to Speech Recognition (optional)
- Link Dictations to 'real' client matters, imported from your Practice Management System, saving your fee earners time and ensuring data consistency and integrity



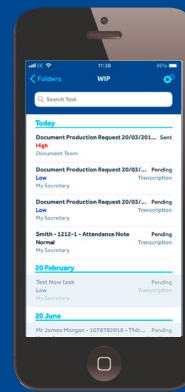
BigHand Go



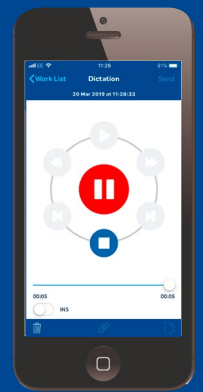
Document Production



Work Type

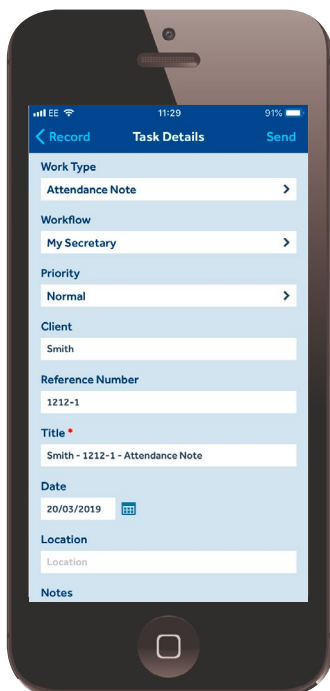


Work in Progress



Dictation

## View your Work List on your iPhone



BigHand Go saves a lot of time, and means fee earners can be as effective out of the office as they are when in the office.

BigHand Go user